



BOYS & GIRLS CLUB
OF DANE COUNTY

Title: College Ready Scholars AP Tutor Internship

Pay: In 2 installments of \$250 each: 1 in January (end of 1st semester), and 1 in May (end of 2nd semester)

Hours: 11:50am – 1:00pm Tuesdays, Wednesdays, Thursday, or Friday, weekly (1 day every week)

Duration: October 2018 – May 2019

Reports To: Verona Area High School (VAHS)

We are recruiting tutors to provide supplemental instruction to students of diverse cultural backgrounds in Advanced Placement classes. Our interns enjoy a positive, supportive environment in which staff, volunteers, students, and other interns work together. We are recruiting for the following (be sure to indicate for which you are applying):

- 1 AP Statistics tutor
- 1 AP Language tutor
- 2 AP Psychology tutor

Internship responsibilities:

- Spend 70 minutes weekly at VAHS, tutoring 4-5 students in specific AP classes
- Provide feedback of session/ brief documentation after each session
- Coordinate with the teachers of your assigned AP course to gather study materials in advance

Interns are required to:

- Pass a Boys and Girls Club background check and drug test
- Possess reliable transportation to Verona Area High School
- Be responsible, mature, patient and have great communication skills
- Attend a 30 minute Intern Training session
- Commit to working 70 minutes weekly (or 25 total sessions) during fall and spring semester

Preferred candidates will have previous experience with:

- Working with people of other cultures
- The subject they intend to tutor
- Have taken and passed the specific AP course during high school that they intend to tutor
- Have taken or currently taking college level courses in the area they intend to tutor

How to Apply:

Please email or mail a cover letter and resume to Wesley Beck beckw@verona.12.wi.us :

*in your email, please denote:

How you heard about this opportunity,

Which AP subject you would like to tutor,

Which day of the week you are available to tutor,

Why you are interested in this internship